



SWANA Certification Application

(For First-Time Discipline Applicants)



Please type or print legibly. Provide ALL information requested and submit on the day of exam

NAME: _____ SWANA ID#: _____ SWANA MEMBER? YES NO

ORGANIZATION: _____

_____ JOB TITLE: _____

BUSINESS STREET ADDRESS

_____ BUSINESS STREET ADDRESS

_____ HOME STREET ADDRESS

_____ CITY STATE/PROVINCE

_____ CITY STATE/PROVINCE

_____ ZIP/POSTAL CODE

_____ ZIP/POSTAL CODE

_____ WORK PHONE

_____ CELL (MOBILE) PHONE

_____ HOME PHONE

_____ EMAIL

_____ FAX NUMBER

PREFERRED MAILING ADDRESS: Business Home

EXAM LOCATION: _____ DATE OF EXAM: _____ EXAM BOOK#: _____
(CITY, STATE) (MM/DD/YYYY)

CHECK CERTIFICATION EXAM BEING TAKEN:

<input type="checkbox"/> LANDFILL OPERATIONS (MOLO)	<input type="checkbox"/> COMPOSTING PROGRAMS (SWANA/USCC)	<input type="checkbox"/> MSW MANAGEMENT
<input type="checkbox"/> BIOREACTOR AND LEACHATE RECIRCULATION LANDFILLS	<input type="checkbox"/> CONSTRUCTION & DEMOLITION MATERIALS	<input type="checkbox"/> RECYCLING SYSTEMS
<input type="checkbox"/> MSW COLLECTION SYSTEMS	<input type="checkbox"/> HHW/CESQG COLLECTION OPERATIONS (SWANA/NAHMMA)	<input type="checkbox"/> TRANSFER STATION SYSTEMS

CERTIFICATION LEVEL (Indicate the level for which you are applying)

Manager Inspector (Landfill/C&D Disciplines ONLY) Technical Associate

Please make sure you fulfill the eligibility/experience requirements of the category for which you are applying. Please note that not everyone is eligible for the Manager or Inspector level certification. HHWCESQG is available at the Specialist level only.

EDUCATION AND EXPERIENCE

HIGH SCHOOL DIPLOMA/GED: YES NO COLLEGE: YES NO # YEARS _____

DEGREE(S) EARNED: 1. _____ 2. _____

♦ *A Four-year degree in a related field may be substituted for up to 2 years of experience in the solid waste field*

SOLID WASTE INDUSTRY EXPERIENCE _____
YRS MONTHS

SUPERVISORY/MANAGEMENT EXPERIENCE IN EXAM DISCIPLINE _____
YRS MONTHS

FOR OFFICE USE ONLY:	PAYMENT RECEIVED? <input type="checkbox"/> Y <input type="checkbox"/> N	CHAPTER PARTNERING? <input type="checkbox"/> Y <input type="checkbox"/> N
SCORE: TEST FOR RECERT? <input type="checkbox"/> Y <input type="checkbox"/> N	3 RD PARTY AUTHORIZATION <input type="checkbox"/> Y <input type="checkbox"/> N	CERT MAILED <input type="checkbox"/> Y <input type="checkbox"/> N



CURRENT EMPLOYEMENT POSITION: Please provide relevant information about your current job responsibilities.

Incomplete application will result in the delay of results

CURRENT POSITION TITLE: _____

EMPLOYMENT DATES: _____ NUMBER OF EMPLOYEES SUPERVISED/MANAGED: _____
MM/YYYY

DESCRIPTION OF DUTIES:

SUPERVISOR'S NAME: _____ SUPERVISOR'S PHONE: _____

PREVIOUS POSITION TITLE: _____

EMPLOYMENT DATES: _____ NUMBER OF EMPLOYEES SUPERVISED/MANAGED: _____
MM/YYYY

DESCRIPTION OF DUTIES:

PREVIOUS SUPERVISOR'S NAME: _____

PREVIOUS SUPERVISOR'S PHONE: _____

Please feel free to attach a Resume or a separate sheet of information to this application if needed

VERIFICATION

I hereby attest/affirm that all facts presented on this application are correct and complete. I grant permission to SWANA to make inquiries that the association may deem necessary to verify my credentials for certification. I further understand that the association employs a random audit review process of submitted applications. I agree to abide by the rule and decisions of SWANA and understand that falsification of this application is grounds for revoking certification.

APPLICANT SIGNATURE

DATE

Summary of SWANA Certification Eligibility Requirements

Certified Manager Qualifications for Each Discipline

- High School Degree or GED
- Minimum five (5) years experience in MSW Management. A four-year Bachelor's Degree in Civil Engineering, Sanitary Engineering, Environmental Health, Environmental Science, Public Administration or related equivalent fields can substitute for up to two (2) years of the minimum five (5) years experience.
- Minimum of two (2) years experience in management/supervisory position related to discipline Direct responsibility for daily operations related to discipline. (For instance, compliance with design and permit conditions, utilization of field equipment and services, personnel management, utilization and retention, responses to regulatory agencies and budgeting.)

Technical Associate Qualification for Each Discipline

- High School Degree or GED
- Minimum 1 year experience working in the specific discipline. A two-year Associate Degree or Bachelor's Degree in a related field can substitute for 1 year of the minimum experience. Involved in the planning, design, implementation, operation or promotion of MSW field but do not fit into Manager or Inspector category. For instance, landfill operators, facility employees, consultants, planners, vendors, or regulators.

Inspector Qualifications for the Landfill and C&D Disciplines

- High School Degree or GED
- Minimum 5 years experience in Integrated Municipal Solid Waste Management. A four-year degree in a related field may be substituted for up to 2 years of the minimum five (5) years experience.
- Minimum of 2 years experience as an inspector of MSW landfills, and currently in that position
- Can issue official citations for violations that require action or impose penalties